

To: Dr. B.  
From: Amy Toole  
Subject: Individual Reflection  
Date: 10 July 2022

My participation in the real-world group editing project was as follows:

- Participated in three Zoom calls to discuss action steps, ideas, and feedback
- Added editing comments for *Midas* and *Ali Baba* scripts
- Responded to team member comments on *Midas* and *Ali Baba* scripts
- Provided feedback for letter to Debbie Lannen
- Conducted proofreading for *Ali Baba* script
- Submitted final documents on behalf of the team

I think that every team member performed excellently for this project. There were multiple extenuating circumstances, including poor internet service, power outages, and technology glitches, but we all strove to contribute as much as we were able. Considering that this team had not worked together before; the quick turnaround time; and the common trials of balancing school, work, and personal issues; I am quite proud of the work that this group accomplished. I would be happy to work with them again.

Finally, I agree and promise that I will neither use a part of nor the entirety of the content of this assignment for my own publishing purposes without the express written permission of the author to do so.